

**MINUTES OF THE REGULAR BOARD MEETING  
DECEMBER 9, 2013 AT THE MINONG TOWN HALL**

**CALL TO  
ORDER:**

Meeting was called to order by Chairman Harold Smith. Board members present were, Tom Havlicek, Linda Featherly, Rick Gottschalk also present were the Clerk/Treasurer and Deputy Clerk/Treasurer.

**APPROVE  
AGENDA:**

Motion by Havlicek 2<sup>nd</sup> by Featherly to approve the agenda. All in favor. Carried.

**APPROVE  
MINUTES:**

Gottschalk stated a verbiage change on the Special Town Meeting of the Electors on November 13, 2013, Under item #1, where the motion was made to approve the "unions proposal for Health Insurance, Wages & Pension", to change the verbiage to read "unions proposal for Health Insurance, and Act 10 requirements for Wages & Pension".

Motion by Gottschalk 2<sup>nd</sup> by Featherly to approve the minutes of the Public Hearing and Special Town Meeting of 11/13/2013 with this change and to also approve the Regular Board meeting minutes held on 11/13/2013. All in favor. Carried.

**PAY BILLS:**

It was discussed that check #24754 to Bakke Norman S.C. should be changed as the first item on the Invoice for \$210.00 dated 10/7/2013 was before we obtained their services.

Motion by Featherly 2<sup>nd</sup> by Gottschalk to pay Debit Transaction #33 and check numbers 24731 thru 24764 in the amount of \$32,379.42, minus the \$210.00 on check #24754. All in favor. Carried.

**FINANCIAL  
REPORT:**

Motion by Gottschalk 2<sup>nd</sup> by Featherly to approve the financial report dated 12/9/2013 in the amount of \$796,800.75. All in favor. Carried.

**OLD  
BUSINESS:**

**Flood Aid Petition Update -**

Clerk stated we received the petition back from the state for \$6,758.41 as Smokey came in and signed, but have not received the check as yet. Hopefully we will receive the check before the end of the year.

**Sign Union Agreement and Review Employee Handbook –**

Discussion on what was in the motion from last meeting regarding the proposed labor agreement by the Union and the Employee handbook.

Smokey stated we sent a copy of the employee handbook to the lawyer stating we would do the typing of the handbook in house once he made the corrections. We now have a copy of the handbook that the lawyer has redone and all of the corrections are not in this new handbook. Smokey stated he thinks the lawyer did not have the authority to do this and we are going to end up with a 6 or 7 thousand dollar bill.

More discussion regarding this matter. Clerk stated David LaBoard needs to look at this handbook also. Discussion on what will happen if we don't sign the new contract tonight. Larry Radzak stated they would continue to work under the contract they have now until the new one is signed. The pay would be retroactive to January 1, 2014. The board agreed.

Motion by Gottschalk 2<sup>nd</sup> by Featherly to table signing the Union agreement and approving Employee Handbook until David LaBoard has seen the handbook and we hear from both parties. All in favor. Carried.

**ZONING:**

**Variance – Kronser – for storage to nonconforming – County's decision**

Washburn County Zoning approved this variance at the Board of Adjustments meeting on December 3, 2013.

**NEW**

**BUSINESS:**

**Appointment of Election Inspectors - (List attached)**

Motion by Featherly 2<sup>nd</sup> by Havlicek to approve the Election Inspector list for 2014 as presented. All in favor. Carried.

**Washburn County Economic Development – Dues request**

Motion by Gottschalk 2<sup>nd</sup> by Featherly to deny this request. All in favor. Carried.

**Operation Rudolph – request for aid**

Motion by Smokey Smith 2<sup>nd</sup> by Gottschalk to donate \$100.00 to Operation Rudolph. All in favor. Carried.

**Review Board vacancy letters of interest -**

Board decided to discuss this item further down in the agenda.

**Review of the 2013 Budget – (Amendments if needed, Discussion of new Printer/copier) –**

Discussion on how much money is left for the Pavilion. Clerk stated we have spent \$3,109.00 on materials so far.

Clerk stated we would need at least 2 amendments. One for about \$25,000.00 for gravel or roadwork as we were under budget on the Blacktop and we did not purchase any gravel this year.

Also one for a new printer/copier for the office. Clerk explained that we are past our 7 year maintenance repair where they could stop making the parts for this printer/copier at any time.

Motion by Gottschalk 2<sup>nd</sup> by Havlicek to amend the budget showing \$20,000.00 from 640- Roadwork into 684- Parts & Maintenance and amend \$5,000.00 from 480- Surplus funds and \$1,000.00 from 790- Office \$1,000.00 into a fund for a new copier/printer. All in favor. Carried.

**ROADS:**

**Whitetail Drive – Request to lower speed limit – (Bob Running requested)**

**Lakeside Road – Request to lower speed limit**

Featherly questioned what end of Lakeside Road. It was stated from the Northwood School down to the Village. The constable stated a request was made stating the students are speeding on Lakeside Rd before and after school. He also stated there are no speed limit signs on this road so technically it is a 55 MPH road.

Smokey stated that legally without going thru the State of WI we can lower the speed limit to 45 MPH. More discussion on Lakeside Road and Whitetail Drive.

Motion by Gottschalk 2<sup>nd</sup> by Featherly to post 45 MPH on both of these roads and if this doesn't work we can revisit this issue at a later date. All in favor. Carried.

**Maintenance**

Smokey stated we have been doing a lot of snow plowing and sanding. Road crew was thanked for the boys plowing over Thanksgiving and what a good job they have been doing.

**Purchases – Start process for purchasing a new truck**

Smokey asked for permission to start getting quotes for a new truck, to replace the 2007. He explained we have a 7 year rotation for replacing equipment. More discussion on this matter.

Motion by Havlicek 2<sup>nd</sup> by Gottschalk to give Smokey authority to start getting prices to replace the Sterling. All in favor. Carried.

**MONTHLY**

**REPORTS:**

**Fire & Ambulance –**

Gottschalk reported there were 9 ambulance calls of which 2 were in the Town of Minong and 2 fire calls with none in the Town.

**Transfer Station –**

Smokey reported 7 loads at 11.6 tons for October and monies to date of \$20,139.75. Everything going good at the transfer station.

**Constable –**

Erik gave up date on burglary's. Said they have slowed down some. Maybe due to the season. Douglas County did make some arrests pertaining to the burglary's.

**Lake Committee –**

Laurie Johnson gave report.

1. The clean boat clean water grant was approved. The first 25% will come to the Town pretty soon and should be \$9,000.00.
2. For 2014 Russ Robinson will be the chairman for the Lakes Committee and when he is gone she will cover for him at the meetings.

**Discussion from other meetings attended -** Nothing at this time

**Review Board Vacancy letters of interest -**

Clerk stated the only application received was from Charles Warner.

Motion by Featherly 2<sup>nd</sup> by Havlicek to appoint Charles Warner as Supervisor #1 beginning January 1, 2014 to complete Tony's Tubb's term. All in favor. Carried.

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

Nothing at this time

**DATE &**

**AGENDA:** **Next Board Meeting:** January 13, 2014 at 7 PM

**Caucus:** January 13, 2014 at 6:30 PM

**ADJOURN:** Motion made by Gottschalk 2<sup>nd</sup> by Featherly to adjourn. All in favor. Carried.  
Meeting adjourned at 8:00 PM

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Chairman

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Clerk/Treasurer