

**MINUTES OF THE REGULAR BOARD MEETING  
OCTOBER 12, 2015 AT THE MINONG TOWN HALL**

**CALL TO**

**ORDER:**

Meeting was called to order by Chairman Harold Smith at 7:00 PM. All board members, Clerk/Treasurer and Deputy Clerk/Treasurer were present.

**APPROVE**

**AGENDA:**

Smokey suggested to move the "Review Preliminary Budget" under New Business to the end of the agenda under Monthly Reports.

Motion by Featherly 2<sup>nd</sup> by Warner to approve the agenda with this change. All in favor. Carried.

**APPROVE**

**MINUTES:**

Motion by Jim Smith 2<sup>nd</sup> by Featherly to approve the minutes of September 14, 2015. All in favor. Carried.

**PAY BILLS:**

Motion by Featherly 2<sup>nd</sup> by Jim Smith to approve check numbers 25846 thru 25898 in the amount of \$70,940.73. All in favor. Carried.

**FINANCIAL**

**REPORT:**

Motion by Featherly 2<sup>nd</sup> by Wojt to approve the financial report dated October 12, 2015 in the amount of \$985,830.37. All in favor. Carried.

**OLD**

**BUSINESS:**

**Office Furniture Update -**

Karen Denninger stated she talked with Dan Johnson last week and was told he would start this project in about 3 weeks, which should still be completed before the end of the year.

**Cemetery – Financial Help for Mowing –**

Smokey explained that the Board decided the Town would take over the mowing for the Cemetery, and that Jim Smith went to the Village of Minong and the Town of Frog Creek and they both agreed to pay for 2 mowings each, per year.

**Culvert/Bridge on Narrows Trail – from last meeting**

Smokey stated we have a bridge petition which could be for a bridge or culvert, that we have to sign for the County to go 50/50 with the Town for the cost of a culvert. The County recommends doing a culvert. The County's estimated price is \$123,000.00 which the Town would pay for half in the amount of \$61,500.00.

Motion by Jim Smith 2<sup>nd</sup> by Featherly to approve this petition to apply for the 50/50 funding with the County for a new culvert. All in favor. Carried.

Lots of discussion between Board and Residents regarding this situation.

We will have this matter on the agenda until we have all information to make a decision.

Russ Robinson gave information to the board regarding a concrete culvert as an option.

**Island View Rd – from last meeting-possibility of County taking it over**

Smokey stated after meeting with the County Highway Commissioner, the County really doesn't want to take this over, but they would only if we brought it up to County standards, which would cost \$330,000.00. If the Town puts that much money into it why would we want to turn it over to the County. We believe we can fix it and get easements from property owners to move the road over as needed and keep it ourselves. We will start working on this next summer.

**NEW**

**BUSINESS:**

**Library Report for Budgeting**

Linda Havlicek was present to give an update and Financial Statement from January 2015 thru September 30, 2015. (Copy attached)

Havlicek also made a request for \$5,000.00 again to be put in the Town's budget for 2016 for the Library.

**Adopt County's Hazards Mitigation Plan Update – (Copy attached)**

Motion by Featherly 2<sup>nd</sup> by Warner to adopt this "Hazards Mitigation Plan Update". All in favor. Carried. Smokey stated for the public's information that we have about \$10,000.00 coming from the DNR from Grants for working on Nancy Lake Rd & St Croix Trail thru this Hazards Mitigation Plan. We will keep applying each year for this grant to finish these two roads the way we want them.

**Insurance Inspection Review**

Smokey explained this was an insurance review from our insurance company and Featherly stated next spring we would need to do some roto tilling and put down some weed killer to keep the sand soft with no weeds.

**ZONING:** **REZONE – Dean King – Sec 1-42-13-3.41 acres from RRW to RR1 – to create parcels**  
Motion by Warner 2<sup>nd</sup> by Wojt to approve this Rezone from RR2 to RR1. All in favor. Carried.

**ROADS:** **Review & Approve Town’s Road Plan - (Copy attached)**

This Road plan is just a guideline depending whether there are any emergencies and how much money the Town has to spend.

Motion by Warner 2<sup>nd</sup> by Featherly to approve the 2014 -2018 road plan. All in favor. Carried.

Featherly questioned if something could be done about the dips on Big Sand.

**Discuss LRIP Project for 2016 Grant –**

Smokey explained it is best to use this money on Blacktop on a short stretch of road. If the cost of the project exceeds \$65,000 we would need to hire an engineer. This grant amount is for \$11,792.00.

Smokey suggested to go with the .5 mile on Coyote Drive for the 2016 LRIP grant.

Motion by Featherly 2<sup>nd</sup> by Warner to approve the LRIP Project to be blacktopping for the .5 Mile on Coyote Dr for 2016. All in favor. Carried.

**Maintenance –**

The blacktopping has not been completed, the earliest will be the end of the month.

**Purchases -**

We received the new snowplow for the loader.

Coming up will be new truck tires.

**MONTHLY REPORTS:**

**Fire & Ambulance –**

Smokey reported 2 fire runs of which 0 were in the Town and 12 Ambulance runs of which 6 were in the Town.

Town of Minong Fire and Ambulance Contracts for 2016 are as follows:

Ambulance contract - \$20,366.34

Fire Contract - \$107,228.46

Total \$127,594.80

Motion by Jim Smith 2<sup>nd</sup> by Wojt to approve the Fire and Ambulance contracts for 2016. All in favor. Carried.

**Transfer Station – (Report attached)**

Smokey reported there were 9 loads Avg 110.2 ton for the month of August with Year to date collections of \$27,207.00.

**Constable –** Nothing at this time

**Lake Committee –**

Russ Robinson stated regarding the Grant for the Lakes survey, he is sill waiting for a commitment from Twin Lakes.

Russ also stated they have nothing planned for 2016 as far as the line item on the budget so would just like to leave it the same.

John Ney stated he should have the grant money for the \$24,000.00 owed to the Town by November 15, 2015. Also would like this to be put on November’s agenda to borrow the same \$24,000.00 for 2016 Boat Inspection Program.

**Shop Committee**

Wojt gave report stating they met with the General contractor on October 8, 2015 and rejected the plan he had at that time. We have asked him to come back with a new plan with a 60 X 80 building size with 3 overhead doors and on the South end would include an office, lunch room, 2 bathrooms with showers and a mechanical room. We are waiting for this new plan now, and would like to place this on next month’s agenda to discuss financing.

**Other Meetings** – None at this time

**CITIZENS**

**COMMENTS:** Question as to when the County will act on the 50/50 Culvert funding. Smokey stated he does not know. And also so the residents know, the Highway Commissioner that was here at the September meeting has since resigned.

**Review Preliminary Budget**

The board reviewed this Preliminary Budget and made the following changes.

Clerk stated it looks like the Fire & Ambulance will be about \$4,000.00 less. And also the Transfer Station might be lower also.

Featherly suggested being the Fire & Ambulance is about \$4,000.00 less to take \$1,500.00 of this and add to the Library proposed amount for 2016 to maintain the same as previous years.

Featherly also questioned if the \$3,500.00 would be o.k. for 2016 for the Lakes Committee. Russ Robinson stated that would be fine.

Featherly questioned if there is an increase for the Road crew wages in this preliminary budget. Clerk stated yes there is a .50 cent an hour wage increase included for them.

Warner questioned what the Pavilion Expense would be for. Clerk stated this would be for a cleaning expense.

Clerk also stated there is \$10,000.00 in this Budget for Bridge expense. We have \$9,800.00 right now so would increase this fund to \$19,800.00. This will not be enough to cover the cost of the Culvert that needs to be done and would have to put more into the budget from budget surplus, or Town tax, or change some of the road work figures.

Clerk also stated that fuel was dropped from \$58,000.00 to \$50,000.00.

Clerk stated the Reassessment Fund doesn't need anything as we are at 100.5% which is right on. So this fund shouldn't need anything put into it for several years.

Motion by Featherly 2<sup>nd</sup> by Warner to approve this tentative 2016 budget with the changes. All in favor. Carried.

**DATE &**

**AGENDA:** **Next Board Meeting: Regular Board meeting November 9, 2015 at 7 pm**  
**Budget Hearing November 30, 2015 at 6 pm**

**ADJOURN TO CLOSED SESSION PURSUANT TO WI STATUTES 19.85 (1 ) (C) – Review Clerk's position applicants**

Motion by Featherly 2<sup>nd</sup> by Jim Smith, All in favor. Carried.

Adjourned at 8:30 pm

Closed session was called to order at 8:40 PM

Roll Call: All board members and Clerk/Treasurer and Deputy Clerk/Treasurer were present.

**RETURN TO OPEN SESSION:**

Motion by Featherly 2<sup>nd</sup> by Jim Smith the return to Open session. All in favor. Carried.

Motion by Featherly 2<sup>nd</sup> by Warner that we call for an interview on Monday, October 19, 2015 at 6:00pm and 6:30 pm, Angela Woodburn and Susan Conaway, prior to this to do a background check and call all references. All in favor. Carried.

The board will request for the new employee to start on November 9, 2015.

**Clerk questioned if we would need to do negotiations** this year or just go with the .50 cents an hour that is figured in the 2016 Budget for the employees. Board stated to go with what is in the budget now for 2016 which is a .50 cent an hour raise.

**ADJOURN:** Motion by Featherly 2<sup>nd</sup> by Wojt to adjourn. All in favor. Carried. Meeting adjourned at 9:10 PM

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Chairman

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Clerk/Treasurer