

**MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 14, 2015 AT THE MINONG TOWN HALL**

**CALL TO****ORDER:**

Meeting was called to order by Chairman Harold Smith at 7:00 PM. All board members present except Roger Wojt as he is on vacation. The Clerk/Treasurer and Deputy Clerk/Treasurer were also present.

**APPROVE****AGENDA:**

Motion by Featherly 2<sup>nd</sup> by Jim Smith to approve the agenda as presented. All in favor. Carried.

**APPROVE****MINUTES:**

Motion by Featherly 2<sup>nd</sup> by Warner to approve the minutes of August 10, 2015. All in favor. Carried.

**PAY BILLS:**

Motion by Jim Smith 2<sup>nd</sup> by Warner to pay check numbers 25803 thru 25845 in the amount of \$85,307.26. All in favor. Carried.

**FINANCIAL****REPORT:**

Motion by Jim Smith 2<sup>nd</sup> by Featherly to approve the financial report dated 9/14/2015 in the amount of \$976,171.27. All in favor. Carried.

**ROADS:****Jon Johnson Hwy Commissioner –****1. Discussion on Culvert/Bridge on Narrows Trail-**

Johnson explained he has come to the meeting tonight to help the Town decide what to do with this structure.

Johnson said it rusted out and appears to be a bottomless structure.

Johnson gave options of what can be done

1. County has by Statute a 50/50 Bridge program. However, from engineering standards it is not a bridge. So in this case if the Township is a little pro-active and wants to get an estimate to replace this structure the county could budget 50% of these funds for the Township.
2. There is an option of 80/20 for bridges. With this program 80% is covered by Federal Highways and 20% is split between the County and the Township. However we don't qualify for this program as this structure is not 20' and wider. It has to be a certain width to qualify.
3. You could just replace the structure with a 15' wide structure if you wanted to try to match the existing size, or you could increase to 20' but project cost would go up. For example to replace the current structure would be \$90,000.00. It would be a pre engineered bottomless concrete arch type structure that would be set in place on a concrete foundation. The Township would pay \$45,000.00 and the County would pay \$45,000.00.
4. The Township could still use the 50/50 funding and put in a bridge. Bridge cost would be about \$180,000.00. Would be minimum bridge length of 22'. Would be a concrete bridge. Then the Town would have to pay \$90,000.00, but the next time you would have to replace this bridge would only be about 10% which would be about \$15,000.00. The design of this bridge would be a 50 year design. Discussion on how long this would last.

Lots of questions and discussion ensued from the Gilmore Lake Residents.

Things to think about is if you were to increase the size of this structure, the road would need to be raised which would affect some residents and require permits from the DNR which take a long time and would also raise the cost of the structure.

If a bridge is decided upon it would take up to 2 years to complete. Smokey stated the Board will have to decide what way we are going to plan on going and will then have a meeting to talk about it and decide what, how and when we can do it. Once the board has decided we will let the people know and move on from there. Board does not have to hold a public meeting when it is local funding.

**2. Possibility of County taking over Island View Road**

Jon Johnson explained this was brought to his attention by a Town resident and this is a one mile stretch at the end of County I that is highly populated and is a Town of Minong Road. Jon stated he had talked with Smokey regarding our options as to what we can do with this stretch of road.

Jon stated it should be part of County Highway I being the County is there maintaining the rest of County I anyway.

Jon stated Island View Rd is a 22' Black top surface. The shoulders vary, some areas are 2' on each side some areas are nothing. County Highway I is 26' blacktop surface. The minimum design for a County Road is 22' of blacktop, but you need 6' for shoulder, 3' on each side, a minimum for a County Highway, which is a 28' top minimum.

County Rd I is 26' blacktop, 4' shoulders, basically a 30' top.

Right now Jon is looking at for this last mile would be around \$315,000.00 to get this up to County standards.

Jon wondered if there would still be a chance to come up with some Disaster Aid for this mile of road.

Smokey will meet with Jon Johnson to see what they can work out together to get this taken care of.

**Question from resident regarding Highway 53 & 77 intersection being a J turn.**

The town board will communicate to the residents any information they receive regarding this matter.

**Other Maintenance –**

**Discuss LRIP Project for 2016 Grant –**

Clerk had 2 questions for Jon Johnson regarding this, one, if it needs to be hot mix? Jon answered "No". Two, what is the maximum amount before having to get an engineer? Jon answered "\$65,000.00".

Smokey questioned Larry on what roads we could use for the LRIP Grant.

Featherly read what is on the Road plan for 2016 for blacktop only.

Smokey stated he has a meeting on the 22<sup>nd</sup> regarding this matter. Larry said he will get a figure by then.

Clerk stated the reason she brought this up right now is if there is any chance of using this Grant towards the Island View project Jon Johnson was talking about.

Smokey will find out about this on the 22<sup>nd</sup>.

**Purchases – Nothing at this time**

**OLD BUSINESS:**

**Office Purchases – Estimates**

Deputy Clerk read a proposal from Dan Johnson for new furniture for the office. Nothing has been purchased in the office for over 15 years. This would be for 3 desk units, counter space for work areas, upper cabinets, and new counter that one end could be lifted up or down to keep people from entering our work areas. Proposal is for \$6,850.00.

We have about \$4,000.00 in Office expense in this year's budget and Smokey stated the rest could come out of the building fund.

Motion by Jim Smith 2<sup>nd</sup> by Warner to accept the proposal from Dan Johnson for \$6,850.00. All in favor. Carried.

**NEW****BUSINESS:****Cemetery – Financial help for mowing**

Smokey explained that the Cemetery Association cannot afford to pay for all the mowing the cemetery requires. Jim Smith said he will find out from the Association if it would be o.k. for the Town of Minong to take over the mowing as the property is owned by the Town of Minong. If they agree the Town will then pay for all the mowing at the Greenwood Cemetery.

Motion by Warner 2<sup>nd</sup> by Featherly for Jim Smith to find out and if agreed the Town will pay for all mowing in the future. All in favor. Carried.

**Resolution for Lake's Survey Grant** – for Lake's Committee

Russ Robinson explained this grant is to do a follow up study on a series of Lake's in the Town as was previously done. Probably four lakes this time, which would be Bass Lake, Big Sand, Kimball and Pokegema.

These grants are thru the DNR and are up to about \$3,000.00 & require a matching fund. Due date for the application is December 10, 2015. Russ asked what was left in the Lakes Fund in the Budget to use as the matching funds. Resolutions are already in place. Total cost of project would be about \$4,500.00. Clerk stated \$3,861.95 is what is in the Lakes fund at this time.

Russ stated they would not need more than \$1,500.00 for this project.

Motion by Warner 2<sup>nd</sup> by Featherly for the Lake's Committee to use up to \$2,000.00 for the matching funds for this DNR Lakes survey Grant. All in favor. Carried.

**WTA Convention** – Oct 25<sup>th</sup> – 28<sup>th</sup>

Motion by Featherly 2<sup>nd</sup> by Warner to send JoAnne Denninger and Jim Smith to go to the WTA Convention for 2015. All in favor. Carried.

**MONTHLY  
REPORTS:****Fire & Ambulance** –

Smokey reported there were 2 fires in September with 0 in the Town of Minong  
Also there were 12 ambulance runs of which 6 were in the Town of Minong

**Transfer Station** –

Smokey reported there were 9 loads, Average 12.6 tons per load. Total monies to date \$20,398.00. As of 7/21/2015 took in \$5,152.00. \$4,465.00 ahead of last year.

**Constable** –

Erik Gulbrandsen was present to give report, stating dogs are still running loose, but it is so nice to have the dog pen facility we have here at the Town Hall. Also that break in season is starting, so if you see vehicles on neighbors property or your roads don't assume they are bear hunters, at least get the license plate numbers.

**Lake Committee** –

John Ney said they would have the loan money back to the Town by November 1, 2015.

Talked about next year's grant, stating he doesn't believe we need a resolution for this next year as we don't think we will be taking money from the Town. Do we need to bring this up for approval? Smokey stated as long as the Town doesn't have to give you money, just need the chairman's signature.

**Shop Committee** –

Warner stated there have been no meetings. Still need the capacity information for the shop.

**Discussion from Other Meetings Attended** -

\_Nothing at this time

**Citizens Comments on Agenda Items Only**

Nothing at this time.

**DATE &****AGENDA:**

**Next Board Meeting:** October 12, 2015 at 7 PM

Zoning – there will be a rezoning issue on the agenda if we get the paperwork from the county soon enough.

**ADJOURN OPEN MEETING TO CLOSED SESSION PURSUANT TO WI STATUTES 19.85 (1 ) (C ) – Review Clerk’s position applications.**

Motion by Featherly 2<sup>nd</sup> by Warner to adjourn to Closed Session. All in favor. Carried  
Adjourned at 8:15 PM

**RETURN TO OPEN SESSION –**

Board decided that pay for the new Clerk/Treasurer would be based upon qualifications.

**ADJOURN:** Motion by Featherly 2<sup>nd</sup> by Warner to adjourn. All in favor. Carried.  
Meeting adjourned at 9:25 PM.

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Chairman

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Clerk/Treasurer