

**MINUTES OF THE REGULAR BOARD MEETING  
OCTOBER 17, 2016 AT THE MINONG TOWN HALL**

**DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**CALL TO  
ORDER/ROLL**

**CALL:** Meeting was called to order by Chairman Harold Smith at 7 PM.  
Members present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway Clerk/Treasurer. Karen Denninger Deputy Clerk/Treasurer was at an election training.

**VERIFY LEGAL POSTING**

**NOTICE:** Clerk stated the meeting was posted in all three of the Town's posting places and a quorum exists.

**APPROVE** Smokey requested that under New Business, Minong Community Center be moved up to the first thing under Old Business and that under New Business Clerk/Treasurer Performance Evaluation be moved to the bottom of the Agenda under Clerk's Update.

**AGENDA:** Motion by Featherly 2<sup>nd</sup> by Jim Smith to approve the agenda with these two changes. All in favor. Carried.

**APPROVE  
MINUTES:**

Motion by Warner 2<sup>nd</sup> by Wojt to approve the minutes of September 12, 2016. All in favor. Carried.

**PAY BILLS:** Motion by Featherly 2<sup>nd</sup> by Jim Smith to pay Debit Transaction #'s 98 thru 101 and check #'s 26543 thru 26600 in the amount of \$195,699.23. All in favor. Carried.

**FINANCIAL  
REPORT:**

Motion by Jim Smith 2<sup>nd</sup> by Wojt to approve the financial report dated 10/17/2016 in the amount of \$1,06,333.40. All in favor. Carried.

**NEW  
BUSINESS:**

**Minong Community Center – Ken Weinaug**

Mr. Weinaug stated they received the plans for the new Community Center. Ground breaking will be this Sunday October 23, 2016 at 11:30 am. Schematics of the plans were given and discussed. Trying to be open August 2017.

**OLD  
BUSINESS:**

**Easement for Island View Road - Update**

Waiting for phone company to move their line. Nothing will be done now until next spring.

**Town Hall Rental**

Featherly gave report stating she met with the Minong Town's Lakes Committee. Someone from each Lakes Association was present except for the Minong Flowage. The Town's Lakes Committee, agreed to not use the hall the last 2 weekends in May and the first 2 weekends in June. And July 4<sup>th</sup> weekend would not be booked before June 1<sup>st</sup>, with the exception of the years they have the Lakes Fair. Each member was going to take this decision to the other members of their Lakes associations but didn't figure there would be a problem with this.

Smokey stated the Minong Flowage was the only one that gave us a problem on this. A letter was sent to Featherly regarding their issue with the Minong Town Lakes Committee decision.

John Ney stated as of right now the Minong Town's Lakes Committee does not have anyone on the Committee representing the Minong Flowage.

Motion by Featherly 2<sup>nd</sup> by Warner that the Minong Town Hall be available for taxpayers to rent on the last 2 weekends in May and the first 2 weekends in June. All in favor. Carried.

**Disaster Update –**

All projects have been signed and submitted to FEMA. No answer as to dollars being obligated as yet. Smokey stated the Town's portion for all projects will be 12 ½ %, FEMA at 75% and the State at 12 ½ %. Resident questioned regarding Narrows Trail. Smokey stated assuming everything is approved with FEMA we would start and complete the project first thing in the spring of 2017.

**Security System Update –**

Smokey stated we do have a Security System throughout this property now.

**Village & Town Open Aid Agreement –**

Erik Gulbrandsen was present and stated the Village President has the Agreement and is looking it over at this time.

**NEW  
BUSINESS:**

**Surge Protection -**

The generator was hit by lightning again.

Smokey had quotes from One-Guy Electric for surge protectors for the Generator and the hall. (Quote attached)

Motion by Jim Smith 2<sup>nd</sup> by Featherly to approve purchasing surge protection from One-Guy Electric for the Generator and the Town Hall per the attached quote of \$1,015.00. All in favor. Carried.

**Open House – New Shop**

The shop will be completed October 28, 2016 @12 Noon and will be turned over to us.

Motion by Wojt 2<sup>nd</sup> by Featherly to have the new Shop Open House on November 14, 2016 from 5 to 7 PM. All in favor. Carried

We will post flyers and put on website date of open house.

**Town Hall Apparel –**

Featherly presented explaining it would be nice to have a sweatshirt, polo shirt or whatever to wear to training programs, conventions, etc. with the Town of Minong on it. Wojt asked where we would get them. Different sources were named. We would pay for them ourselves. Cannot use Town Funds. Point was made if anyone wants this we should order all at once for a cheaper price.

**CBCW Grant Request – John Ney**

John Ney stated the Lakes Committee will be applying for the Boat Inspection Program Grant again for 2017 if the Town will help out by loaning \$24,000.00 again until Grant money is received in November. John stated we have 8 Lakes that are monitored.

Motion by Warner 2<sup>nd</sup> by Wojt to approve the Lakes Committee request for a loan of \$24,000.00 with payments of \$8,000.00 to be made in June, July and August of 2017 for this Boat Inspection Program with payment of the loan being made in November when this grant money is received. All in favor. Carried.

**2017 Budget – Proposed**

Item's reviewed were **609 – Pavilion Expense, 732-Audit**, (Clerk will check with Auditors regarding presenting the completed Audit to the Board), **606-Town Lakes, 730-Assessor**, (check to see if contract is increased for 2017) **702-Library**, (Linda Havlicek was present to request it still be \$5,000.00 for 2017) **672-Health Insurance** (Insurance is increasing but will not know how much until Thursday Oct 20, 2016.) It was discussed to take \$1,500.00 from the Lakes Committee and \$500.00 from the Pavilion and add \$2,000.00 to the Library for a total of \$5,000.00.

**Featherly stated the Cemetery looks great.** Thanked Austin Janz for doing it.

Smokey stated hopefully we can approve the Preliminary budget at the November 14 meeting and have the Budget Hearing at the end of November.

**ROADS:**

**Maintenance -**

Working on Kimball Lake Rd, Gilmore is done. Greenwood, Featherly/Finch was completed today along with the apron on the shop.

LRIP – will be completed next year as Scott Construction is unable to complete this year as gravel is too wet.

Using Gravel out of the new pit.

#### **Purchases –**

Purchase of tires was discussed as follows:

924 – Loader needs 2 front tires – Pomp’s quote of \$2,442.26

6420-tractor, 4 tires needed A & A Tire Service quote of \$4,721.00

F450- truck– new tires needed pomp’s quote of \$1,585.56

924 – Brakes, could be \$6,000.00

2 trucks – 4 steer tires for both trucks, w/Ericson’s also all needed approximately \$2,300.00

Motion by Wojt 2<sup>nd</sup> by Warner to approve the purchase of all tires listed above and brakes also. All in favor. Carried.

Featherly stated she is wondering where to get Fire number signs for houses. Larry advised her to talk to Washburn Co Zoning.

#### **MONTHLY REPORTS:**

##### **Fire & Ambulance –**

Smokey stated there was 1 fire run which was in the Town, and 18 Ambulance runs of which 7 were in the Town.

##### **Transfer Station –**

Smokey gave report stating there were 8 loads in August, 99.15 ton with average of 12.39 ton. Year to date collection \$28,499.00.

##### **Constable –**

Erik Gulbrandsen gave report. The County did not get the squad car into the auction as planned. Erik now has the direct number of the person doing the auction and will get it into the December 10, 2016 auction. He has a contract that will need signing for this to take place.

**Erik talked about the break in at the dump**, stating whoever did this, new there were cameras and worse masks. Erik is going to request the dump get the cameras update with a modem and direct view to Erik’s phone or squad immediately.

There have been break ins in Frog Creek & Lakeside.

There have been 5 high pursuit chases in Washburn County in the last month.

Erik asked if he could trade the old revolver that was given to him when he became our constable, in for a shot gun. The shot gun would be locked up in the squad car but be available at all times when needed. The Squad car has a gun holder.

Motion by Featherly 2<sup>nd</sup> by Jim Smith to approve the Constable’s request to trade the old revolver in for a shot gun. All in favor. Carried.

##### **Lakes Committee –**

John Ney gave report stating that Linda Featherly has agreed to be part of this committee.

The Lakes Committee is trying to get the news letter ready for spring. The Robinson’s are leaving and always did a lot and were active in the Lake’s Committee.

##### **Shop Committee -**

Larry suggested he would like a letter sent to Josh at Northwest Builders stating he was great to work with. Roger suggested that the crew be included in this letter as they were also good to work with. Smokey stated that Roy's Sealcoating did the new shop parking lot for nothing and would like a donation slip given to him and we should also send him a thank you.

**Clerk's Update –**

Clerk stated the drop box is a huge success and thanked the board for letting us do this.

We are in the process of setting up to take credit cards for payment of taxes, etc. and will have an online training next week with Point & Pay and hopefully be set up by the end of November.

Enbridge Grant– haven't heard anything from this as yet.

WTA meeting – Clerk stated it was awesome and has learned a lot at all the conferences & classes she has attended.

Roger will go to the WTA meeting on 10/26/2016.

**NEW**

**BUSINESS:** **Clerk/Treasurer – Performance Evaluation**

Featherly stated she cannot say enough good things about the job Susan is doing.

Smokey stated what Susan has done with FEMA and the job that she has done so far since she has been Clerk/Treasurer is awesome.

Board agreed she deserves a substantial increase in her wages.

Smokey stated he has had a lot of compliments from the public that have come into the office and they have nothing but good things to say about her. And that makes the board proud.

Motion by Featherly 2<sup>nd</sup> by Wojt to increase Susan Conaway's, Clerk/Treasurer wages \$1.50 per hour.

All in favor. Carried.

**OTHER**

**MEETINGS:**

**CITIZENS**

**COMMENTS:** Tom Havlicek is requesting gravel on his road, Beartrack between Three mile and Old Log Cabin Rd.

They have been logging this also which makes it worse.

Smokey stated we will keep it up as much as we can.

**DATE &**

**AGENDA:** **Next Board Meeting: Agenda items-Open Aid agreement, 2017 budget, Operation Rudolph Donation**

**November 14, 2016 at 7 PM**

**Open House for shop from 5PM to 7 PM before meeting**

**ADJOURN:** Motion by Featherly 2<sup>nd</sup> by Warner to adjourn. All in favor. Carried.

Meeting adjourned at 8:50 PM.

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Chairman

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Clerk/Treasurer